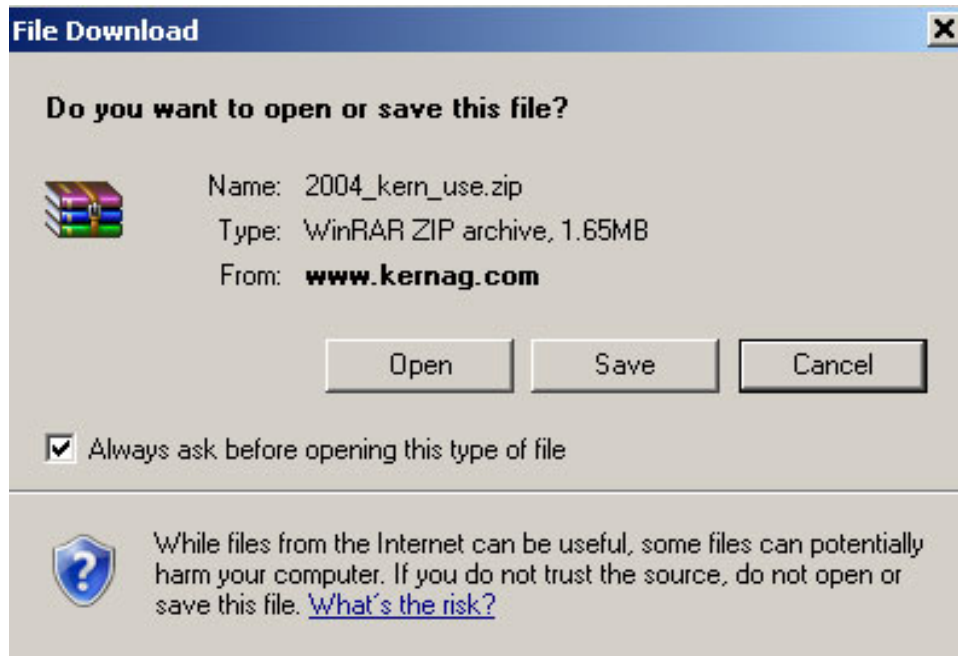
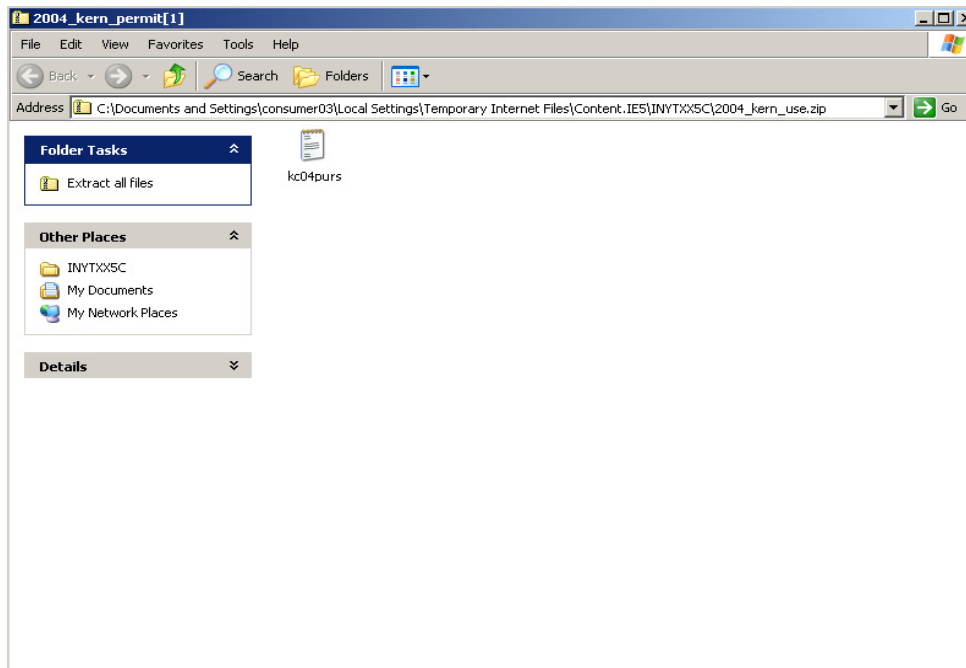


DOWNLOAD/EXTRACTION INSTRUCTIONS FOR KERN COUNTY, CA PERMIT DATA

1. Point your browser to: <http://www.kernag.com/ep/permit-use/permit-use.asp>
2. Scroll down the page and find your year of interest in the list.
3. The second entry for each year is "USE REPORTS." Click "USE REPORTS" and the following dialog (or similar) should appear:

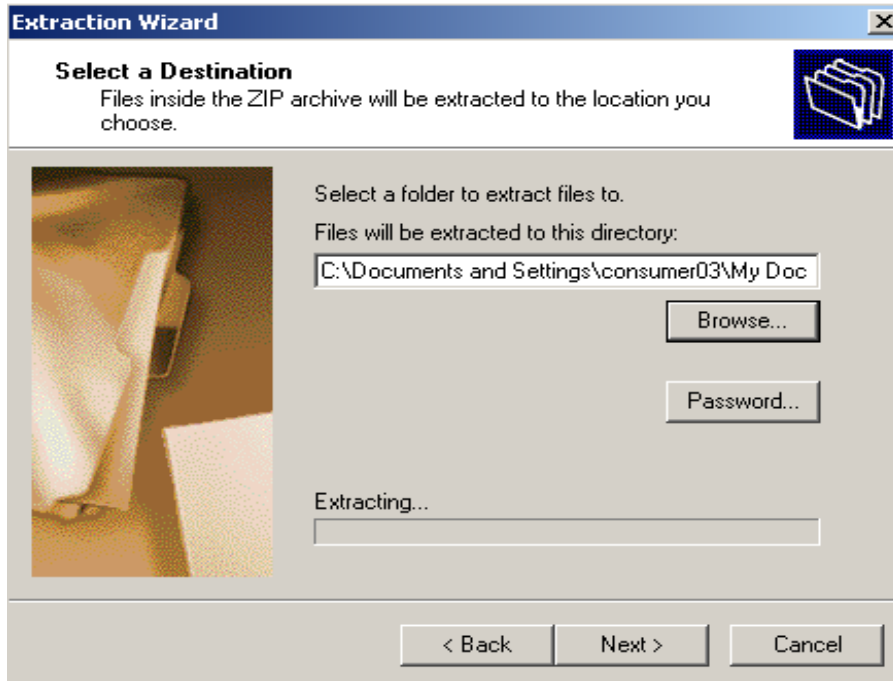


4. Click "OPEN" and the following dialog (or similar) should appear:



Continued on Next Page 

5. Browse to and select the folder in which you wish to store the file or select “Extract All Files,” depending on your software.



6. Follow the prompts until you have successfully unzipped/extracted the file.
7. Navigate in Windows Explorer to the folder into which you unzipped the file and you will see the text file
 - a. kcXXpurs.txt
8. This file represents the Kern County use report database for the two-digit year of interest (XX). Information such as **Permit, Site, Commodity, Quantity Treated, EPA Registration Number and Amount Used can be found here.**
9. Right-click the file you wish to open and select “OPEN WITH.” If you have Microsoft Office select Access as the program.

Note: You should not open the use report file in MS Excel because the database may contain more than the 65,536 record Excel limitation.
10. If you choose MS Access a “Link Text Wizard” should appear and prompt you for information:
 - a. Select “DELIMITED” as the data format on the first screen and click “NEXT”
 - b. Select “COMMA” as the delimiter, check “First Row Contains Field Names” and click “NEXT”
 - c. Click “NEXT”
 - d. Rename the table if you wish and click “FINISH”
11. Refer to the website README file associated with your year of interest for column names and other information about the downloaded data.